



Your data held by R&DLSC

What we collect from all members

1. First Name
2. Middle Name
3. Surname
4. Date of birth
5. Address
6. Telephone numbers
7. email
8. Gender

If you are under 18 yrs. we will also collect

1. Your next of kin
2. Full name
3. Emergency contact numbers

Your parent or carer

1. First name
2. Surname
3. Address
4. Telephone numbers
5. email



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If you are involved in physical activity

- ✓ Medical and or health information
- ✓ Information to keep you safe while training

If you are involved in competitive lifesaving

For international events

- ✓ *Passport details*
- ✓ Clothing sizes for ordering club kit
- ✓ Information to comply with WADA requirements

What data we will collect while you are a member

1. Performance information
2. Skill attainment levels
3. Awards and prizes achieved
4. Videos and Photographs

Who we will share your information with

Our first principle is that we will not share your information with anyone unless it is necessary for one of these reasons (see our full privacy statement)

- ✓ News for club members
- ✓ General circulation on club social media platforms in closed groups only
- ✓ You are included on a list of competitors
- ✓ For use by members or event organisers
- ✓ You are included on a register of attendance



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- ✓ By members to monitor progress and safety
- ✓ The Royal Life Saving Society
 - As our awarding body
 - For competitions or events
- ✓ Any other organisation who organises competitions awards or events associated with our purpose for your involvement
- ✓ Non personalised data may be shared with grant or funding bodies as a condition of the award

Where will it be stored

1. On membership forms
2. On award forms
3. On entry forms
4. On registers
5. Computers used exclusively by the club management/ trainers/ coaches
6. On electronic media and paper hard copy formats
7. In the possession of an official of the club while at the club, to carry to and from club activities
8. Electronic & paper documents when not in use will be stored

In a house with a minimum of two lockable barriers

On an electronic medium with at least one password barrier

On a respected branded cloud based medium with appropriate security certificate



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All paper data will be destroyed by use of a cross shredder, and electronic data by deletion from all computers, redundant hard drives will be destroyed

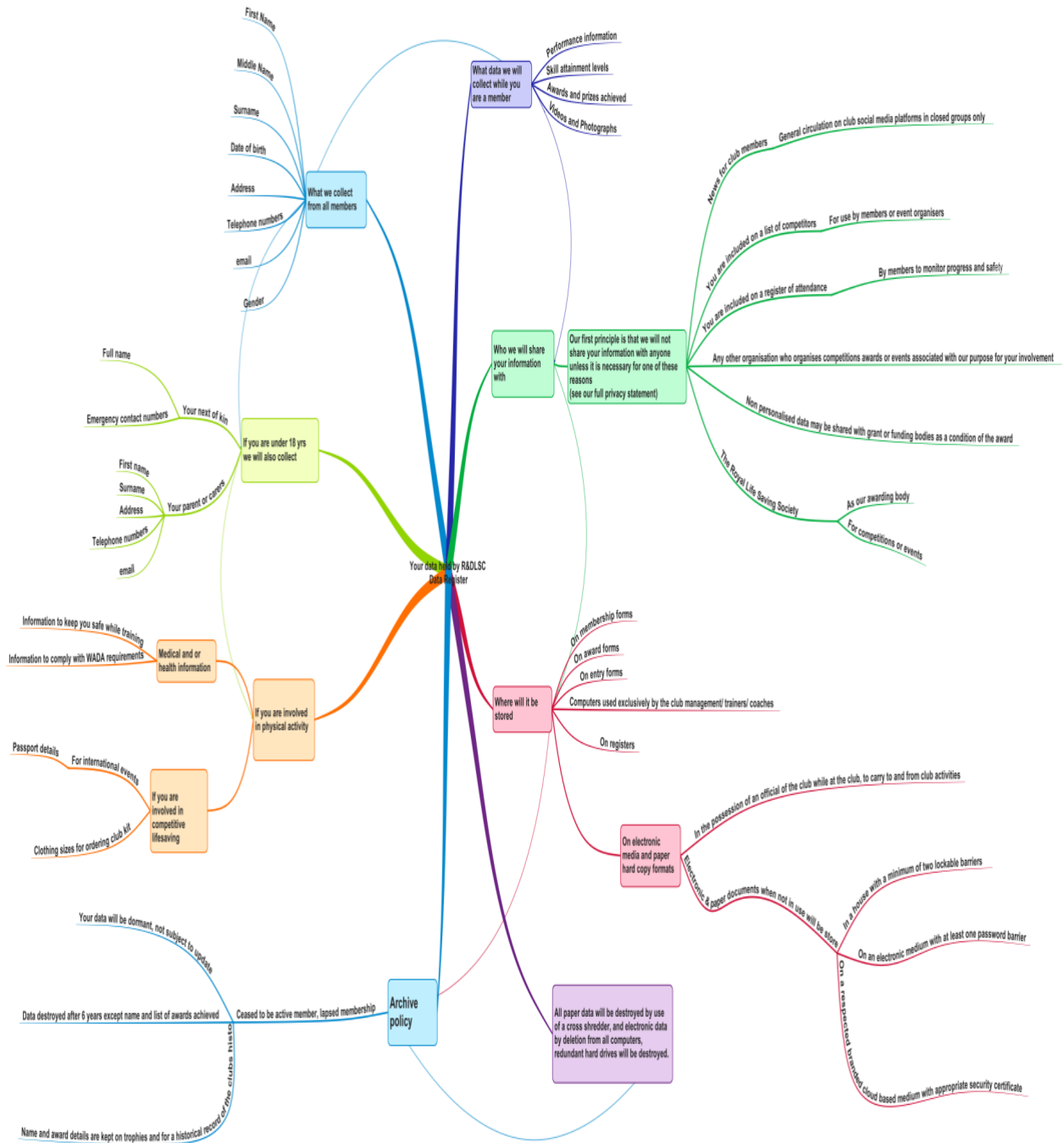
Archive policy

Ceased to be active member, lapsed membership

- Your data will be dormant, not subject to update
- Data destroyed after 6 years except name and list of awards achieved
- Name and award details are kept on trophies and for a historical record of the club's history

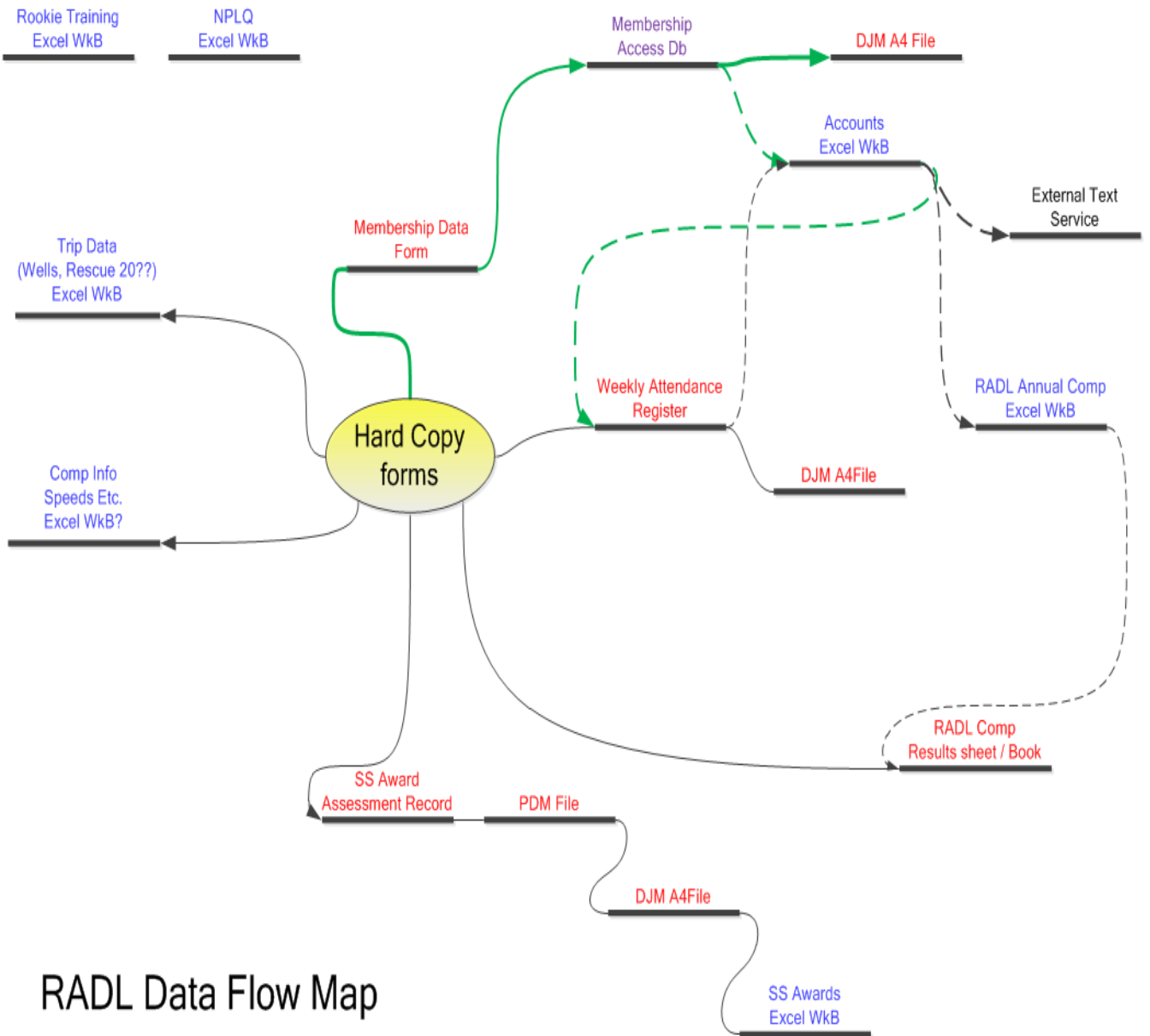


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RADL Data Flow Map

V2 01/05/2018