

Personal Data Privacy

Retford & District Lifesaving Club (**Club**) is committed to protecting and respecting your privacy. For any personal data you provide for your membership, Peter Moyes is the Data Controller and is responsible for storing and processing that data in a fair, lawful, secure and transparent way.

What personal data do we hold on you?

You provide your personal data/information through a number of means, including the Member Data Form, the awards process, event entries, correspondence by phone, and e-mail, when you elect to be included in our text service or mailing lists or participate in our discussion boards on the website or social media.

The information you give us may include your name, date of birth, address, e-mail address, phone number, membership number, gender, and relevant health information associated with your participation in physical activity. We may also record and use personal performance data as you progress towards achieving standards or awards.

Why we need your data

The reason we need your personal data is to administer your membership and enable the club to provide the services you are signing up for when you register with us.

Our lawful basis for processing your personal data is that we have an obligation to you as a member to provide the services you are registering for. Your explicit consent to process this data is requested at the point of collecting it. Any special category health data we hold is processed for coaches and trainers, allowing the safe running of training sessions or compliance with World Anti-Doping Agency regulations.

Reasons we process your data include:

- Training, achieving awards and competition entry.

We share your data with the following:

- Our club coaches or officials to administer training sessions and or lessons;
- club managers to enter events or participate in other club activities;
- fellow club members on registers, programmes, results sheets or celebrations of achievements;
- facility providers to allow safe access or check required competency standards;
- The Royal Life Saving Society, other awarding bodies or competition providers for entry into external events or activities. If the events are held outside of the UK, specific reassurances regarding data security will be obtained along with your specific consent for that event or activity;

For funding and reporting purposes:

- sharing anonymised data with funding partners as a condition of grant funding;
- analysing anonymised data to monitor club trends;
- sending an annual club survey to improve your experience as a club member;
- in preparation for the club's annual report.

For membership and club management:

- processing of membership forms, award forms and payments;
- sharing data with committee members to provide information about club activities;
- club newsletter promoting club activity;
- publishing of competition results and achievement of awards.

Marketing and communications (where separate consent is provided) sending information about:

- promotions and offers from sponsors;
- selling club kit, merchandise or fundraising;
- club events or activities;



- drowning prevention and initiatives or activities which promote or support water safety.

The club use the following social media pages: Facebook, WhatsApp and Twitter.

All members are free to join these pages. If you join one of the Social Media pages, please note that the provider of the social media platform(s) has their own privacy policies and that the club do not accept any responsibility or liability for these policies.

How long we hold your personal data

Any personal data we hold on you will be securely destroyed after six years of inactivity, with the exception of your name and data about the awards achieved, which will be stored for as long as considered necessary to preserve the history of the club.

Your rights regarding your personal data

As a data subject, you have the right at any time to:

- Request access to, rectification or erasure of your personal data;
- restrict or object to certain kinds of processing, including direct marketing, the portability of your personal data;
- Complain to the UK's data protection supervisory authority or the Information Commissioner's Office about the processing of your personal data.

As a data subject, you are not obliged to share your personal data with the Club. Should you choose not to, we may not be able to register or administer your membership, nor will you be able to participate in all of our activities.